

CYSA Cal Soccer League Committee Charter

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California Youth Soccer Association, Inc.

CYSA Cal Soccer League Committee Charter

The California Youth Soccer Association, Inc. (CYSA) hereby establishes the CYSA Cal Soccer League (CCSL), and grants it the authority and responsibilities set forth in this charter. The mission of CCSL is to ensure the best possible competitive play between competitive teams in CYSA, increase opportunities for players, and aid in the development of CYSA players

1.0 COMMITTEE

1.1. Committee Name

Subject to the provisions of this charter, the CYSA Cal Soccer League shall be administered by the *CYSA Cal Soccer League Committee* also be referred to as the “CCSL Committee,” or the “Committee.”

1.2. CCSL Committee

1.2.1 CCSL Committee Membership

The committee shall have twelve (12) members consisting of: A chair, vice-chair and member at large appointed by the Chairman of CYSA subject to the approval of the Board of Directors of CYSA and nine (9) district representatives appointed by the District Commissioner of each of CYSA’s nine districts subject to the approval of the Board of Directors of CYSA. Members of the committee may be removed at any time by the District Commissioner with or without cause. Committee members owe fiduciary duties to CYSA.

The chair, vice-chair and member at large must have at least five (5) years experience either (a) administering or managing a youth soccer program within CYSA or other youth soccer association; or (b) serving on the board of a CYSA affiliated league.

1.2.2 Voting

Each of the nine district representatives shall have one vote; the vice-chair and member at large shall have one vote each; the chair will vote only in the event of a tie vote.

1.2.3 League Director

CYSA may hire an at-will employee to serve as a League Director for the CCSL. The League Director will work with the committee and its chair to implement the program and process of the CCSL. CYSA shall determine the terms and conditions of employment.

2. POWERS & DUTIES OF THE CCSL COMMITTEE

2.1 General Powers and Duties

The CCSL Committee will, subject to review and approval of the Board of Directors of CYSA, have the authority to plan, develop, manage, conduct and administer the CYSA Cal Soccer League on behalf of CYSA.

2.2 League Rules and Procedures

The CCSL Committee shall promulgate, subject to prior review and approval by the Board of Directors of CYSA, league rules, policies and procedures. All league rules, policies and procedures must be in writing, provided to all coaches, and published on the CYSA web site.

2.3 League Structure

The CCSL Committee will have authority, subject to review and approval by the CYSA Board of Directors, to structure the CCSL, to divide it into various divisions, to assign teams to those divisions and to provide for the promotion and relegation of teams, to designate the CCSL seasons and team schedules, and to establish and enforce team participation eligibility rules.

2.4. Creation of Volunteer Administrative Positions

The CCSL Committee is authorized to create and define various volunteer administrative positions, including age group coordinators, Region Managers, to appoint volunteers to fill those positions and to supervise the work of those volunteers.

2.5 Creation of Sub Committees

The CCSL Committee may create subcommittees to handle league functions.

2.6 Financial Matters

The CCSL is subject to all accounting, auditing, and financial control rules and policies of CYSA, and shall submit an annual budget pursuant to such policies. All financial matters relating to the CCSL will be managed and administered directly by CYSA through its offices and subject to all of its financial controls and policies. All revenues received must be sent directly to CYSA and all expenditures will be made by CYSA. Neither the CCSL nor the CCSL Committee shall have any independent or separate financial accounts of any kind.

2.7 Disputes, Discipline & Appeals

The rules and procedures of the CCSL shall include provisions for the imposition of discipline, determination of protests, and the holding of hearings.

3.0 OPERATION OF THE COMMITTEE

3.1. CYSA Cal Soccer League Committee Chair

The CCSL Committee Chair will preside at CCSL Committee meetings, represent the CCSL Committee, and supervise the work of the CCSL Committee, assume general executive authority over the work of the League and will supervise the work of all League volunteers.

3.2 CYSA Cal Soccer League Committee Members and Volunteers

Committee Members and volunteers, will have those duties assigned by the CCSL Committee.

3.2.1 Chain of Command

All league volunteers, committees, and others accountable to the CCSL Committee will report to the CCSL Chair. The CCSL Chair will report to CYSA's 2nd Vice Chairperson or as directed by the CYSA Board of Directors.

3.2.2 CCSL League Director Job Description

The CCSL Chair shall, subject to the approval of the Board of Directors of CYSA, create a job description for the **CCSL League Director**.

3.2.3 Hiring Procedure

The CCSL Chair will cooperate with the CYSA's Executive Director to solicit applications for the position of CCSL League Director, and to conduct interviews of suitable candidates. The Board of Directors of CYSA must approve the successful candidate and all employment related matters, including, but not limited to compensation, before an offer of employment can be made.

3.2.4 Formal Meetings

The CCSL Committee may meet in formal session in person or by conference call on seven (7) days notice. A written agenda, with copies to the CYSA's Board of Directors and Executive Director and all committee members must be provided at least seven (7) days before the meeting. Written minutes of all CCSL Committee meetings shall be kept and copies timely distributed to all members of the CCSL Committee and the CYSA Board of Directors and Executive Director.

3.2.5 Informal Decisions

The Committee may work by telephone, email or in some other manner to reach a consensus on some matter of policy that must be resolved quickly provided that each member is given the opportunity to each member to hear or see comments and votes of every other member. The decision by majority vote will be placed on the agenda for the next formal meeting for ratification at that time.

4.0 RELATIONSHIP BETWEEN THE CCSL COMMITTEE AND CYSA

4.1 Control

The CCSL Committee is established by and under the control of CYSA. CCSL is under the control of the CCSL Committee.

4.2 CCSL Committee to Keep CYSA Informed

The CCSL Committee shall provide CYSA, on a timely basis and no less than quarterly, information regarding all aspects of CCSL and respond to all requests for information from the Board of Directors.

4.3 Long Term Development

In establishing this Charter creating the CCSL Committee, it is the intent of CYSA that the CCSL Committee focuses much of its efforts on long term planning. It is vital to future growth of the league that plans and dates for future seasons are established well in advance. CYSA's goal is that CCSL earn a reputation as a well run, well organized league that provides quality soccer experience for its participants and which continues to grow across CYSA. CYSA expects the CCSL Committee to focus on this goal and will make it a reality.

5. OTHER PROVISIONS

5.1. Amendment of Charter

This Charter may be amended, modified or revoked only by a two-thirds (2/3) vote of the Board of Directors of CYSA.

5.2. Effective Date

This Charter will become effective the day after it is approved by a majority vote of the Board of Directors of CYSA.

6. TRANSITION OF LEAGUE GOVERNANCE

6.1. Initial Steps Upon Ratification of Charter

1. The CYSA Chairman will appoint to the CCSL Committee a Chair, Vice-Chair and Member at Large subject to the approval of the Board of Directors of CYSA.
2. The District Commissioners will appoint to the CCSL Committee his/her District Representative subject to the approval of the Board of Directors of CYSA.
3. The CCSL Committee will complete review of league rules and policies and present them to the CYSA Board of Directors for review and approval.
4. The CCSL will be announced to the public.
5. The CCSL Committee will review proposed play dates and adjust calendar as needed.

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6. The CCSL Committee will begin its planning, setting dates and deadlines for the Fall season.

6.2 Assumption of Control by CCSL Committee

The CCSL Committee will assume formal control of the CYSA Cal Soccer League on a date to be set by the Board of Directors of CYSA following the approval of this Charter and the CCSL rules of play, procedures, and policies by the Board of Directors of CYSA.